



**Dr. V.S. KRISHNA GOVERNMENT DEGREE & P.G. COLLEGE (A)**  
(An Autonomous institution Affiliated to Andhra University)  
Reaccredited by NAAC with "A" Grade (3<sup>rd</sup> Cycle)  
**Nodal Resource Center & Research and Development Cell**  
Maddilapalem, Visakhapatnam-530013, Andhra Pradesh



## **Minutes of the Research Committee regarding Seed Money Research Grant Policy**

The Research Committee met in Principal's Chamber on \_\_\_\_\_ and resolved to frame and adopt the seed money research grant policy as per the rules and guidelines stated below:

- To set objectives for the College Seed Money Policy
- To frame rules and guidelines pertaining to seed money research grant policy
- To form a committee with the PG coordinators headed by Principal as Chairman for the grant of the seed money from the PG funds

To realize the above objectives, the committee resolved to frame and adopt the following policy.

### **1.0. Preface**

Dr. V.S. Krishna Government Degree & P.G. College (A), Visakhapatnam is one of the premier educational institutions of the state of Andhra Pradesh with 50 doctorates and 28 research guides and 50 research scholars. Research is never instantaneous and it requires research grants which are limited. To help the faculty, the college provides 'seed money' for research. This document explains the set of rules, guidelines and procedure to obtain the research grant.

### **2.0 Objectives**

- 2.1** To support the faculty with substantial research aptitude
- 2.2** To see that the faculty who got the research grant at the college level shall apply to external funding agencies to extend their work
- 2.3** Thus, this research grant is intended to enable the faculty to get more research grants in near future, for the college
- 2.4** To publish at least one publication in UGC-CARE listed journals immediately at the end of the stipulated period

### **3.0 Rules**

- 3.1 Eligibility:** All the regular lecturers of the college are eligible to get the research grant as principal investigator.
- 3.2 Area of Research:** The Principal Investigator shouldn't have worked on the topic before and the work should be new as per the research norms.
- 3.3 Period:** The period of research shall extend for not more than one year.
- 3.4 Number of Grants:** Each faculty shall receive one research grant only in a period of 5 years.
- 3.5 Procedure:**
- 3.5.1 Interested faculty must submit their proposal in Annexure – I to the Chairman, Research Committee.
  - 3.5.2 Faculty can submit proposals in collaboration with each other, for interdisciplinary research activities
  - 3.5.3 The Chairman, Research Committee will constitute an ad-hoc committee to review the proposal
  - 3.5.4 The ad-hoc committee shall submit the report to Chairperson, Research Project and approval or rejection of the project is vested with the Chairperson.
  - 3.5.5 If the proposal is approved, it may be forwarded to the Research Committee for release of the grant.
  - 3.5.6 The faculty may then commence the research work, complete it and submit the report to the research committee.
  - 3.5.7 As per current norms, the money will not be transferred directly to the faculty. Rather, the amount will be reimbursed or incurred on getting the invoices in the name of CVV.



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## **Annexure I**

### **Proposal for Seed Money Grant**

- 1. Name (of Principal Investigator):**
- 2. Employee ID:**
- 3. CFMS ID:**
- 4. Date of joining:**
- 5. Status of employment:** Permanent/On Probation
- 6. Research profile** (attach separate sheet giving details of doctoral research, publication, seminars and conferences attended, details of previous seed money grants):
- 7. Name of the project:**
- 8. Project duration:**
- 9. Details of collaborators** (if applicable. Add more sets if required ):
  - 1. Collaborator 1:**
    1. Name:
    2. Employee ID:
- 10. Designation:**
- 11. Research profile** (attach separate sheet giving details of doctoral research, publication, seminars and conferences attended, details of previous seed money grants from CVV if applicable):