



Dr.V.S.KRISHNA GOVT. DEGREE COLLEGE

(An Autonomous Institution Affiliated to Andhra University)

Reaccredited by NAAC with 'A' Grade(3rd Cycle)

District Resource Centre & Center for Research Studies
Maddilapalem, VISAKHAPATNAM 530 013, Andhra Pradesh



Andhra Pradesh State Skill Development Corporation is organizing Skill Hub programs at Dr V S Krishna Government Degree & Pg College .

REPORT

Course name :

Associate Data Entry Operator

Trainer Name : L.Suguna

Start date : 03.07.2023

End Date : 21.08.2023

Duration : 45 days (210 hours)

Eligibility : Any Degree

Gender : male and female

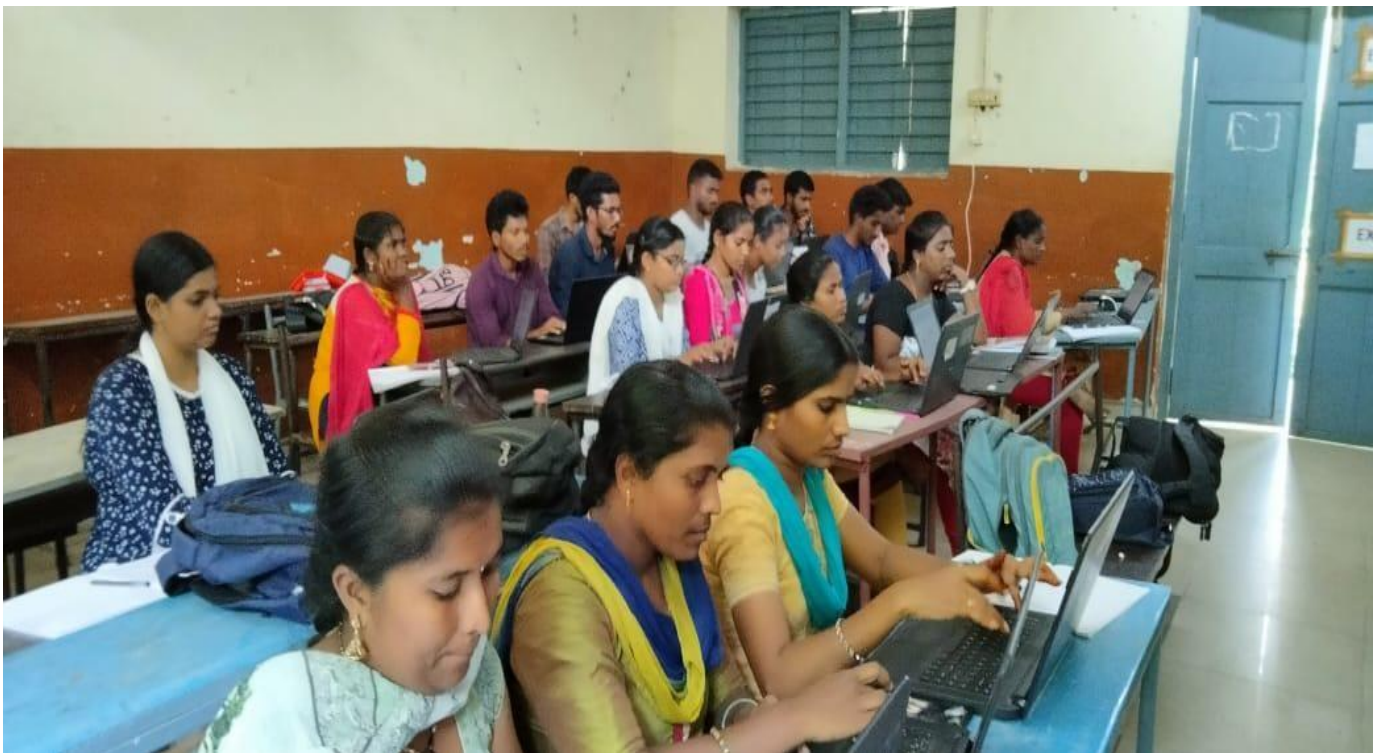
Age : 18 to 27 years

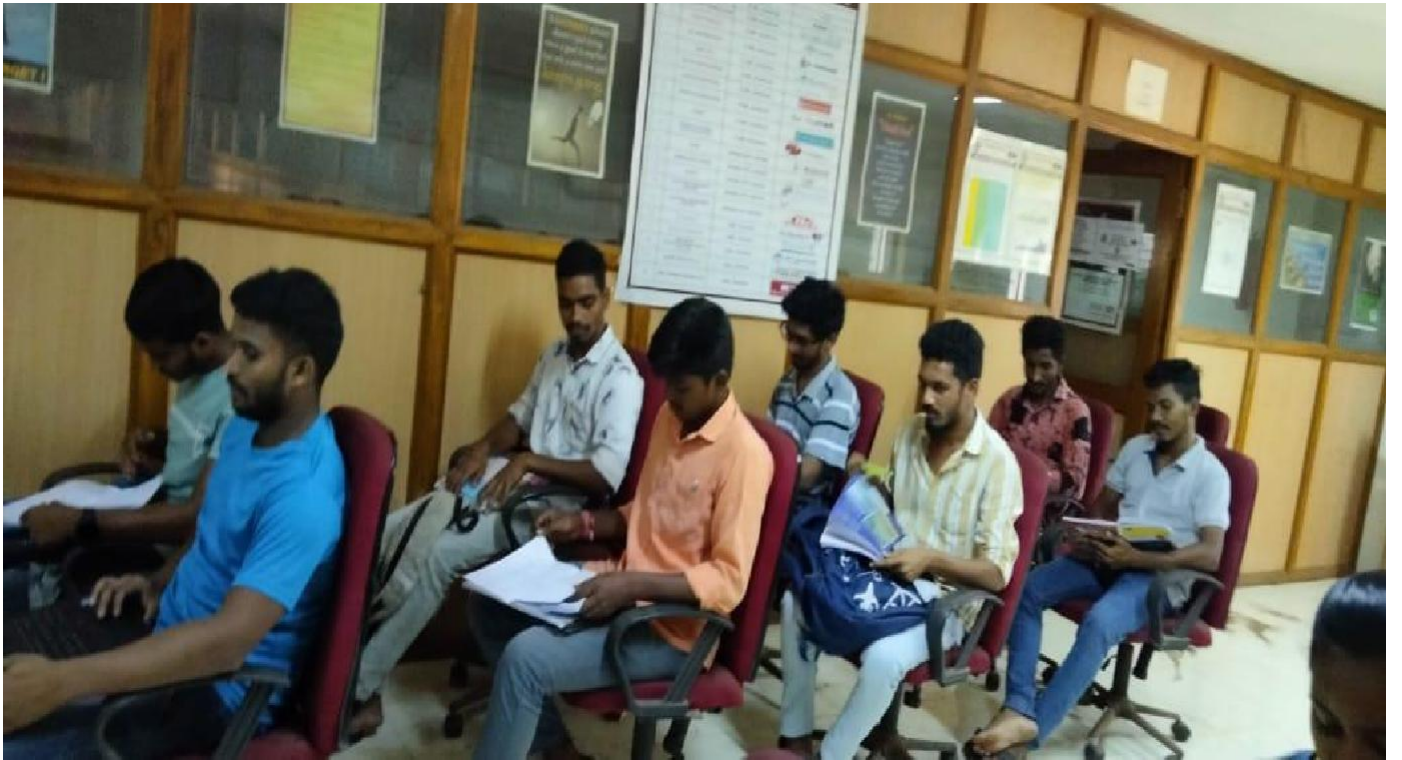


INAUGURATION PHOTOS :











ASSESSMENT PHOTOS :



Conducted interview with Randstand India Pvt Ltd

Interview Rounds :

- i.) Group Discussion at Skill hub premises
- ii.) Face to face round at company premises



Total No. Of Candidates Trained : 21

Eligible for Assessment : 17

No. Of Candidates Placed till now : 15

Candidate Name	Selected Company	Salary	Job location
P Sai Kiran	BluePlan IT Services Pvt. Ltd.	1.4 L PA	Seethammadara
K V S S S Madhuritha	Tech Mahindra	1.6L PA	Satyam Junction
O Sarath Manohar	Varun Motors	1.4 LPA	Isukathota
Y Yasodha	Star Technologies	1.2 LPA	Baji Junction ,VSKP
N Baby Rani	Tech Mahindra	1.7 LPA	Satyam Junction
R Surya Lakshmi	RandStand India Pvt. Ltd.	1.5 L PA	Near By RTC Complex,VSKP
K Dhana Lakshmi	Laxmi Pujitha Enterprises	1.2 LPA	New Gajuwaka
Shaik Asha	RandStand India Pvt. Ltd.	1.5L PA	Near By RTC Complex,VSKP

M Gayatri	Mouri Tech	1.3 L PA	IT Park
V Revati	Safari Technologies	1 L PA	Work from home
D Arun Kumar	WNS	1.5 LPA	Siripuram
G Butchi Dora	Pro Vigil	1.3 L PA	Satyam Junction
S Anitha	Self Employed		
S Pavani	RandStand India Pvt. Ltd.	1.5 L PA	Near By RTC Complex,VSKP
Ch Ramanamma	SBM Showroom	1.4 L PA	Maddilapalem
K tharani	NA	NA	NA
B Kishore	NA	NA	NA
K Vamsi Krishna	NA	NA	NA
M Srinu	NA	NA	NA
K Damodar	NA	NA	NA
K Manusha	NA	NA	NA

Offer Letters of Selected Candidates :



Date: 21-August-2023

Employee Name: POLIMERU SAI KIRAN

Address: D. No. 50/7/49, Naidu Street, Seethammapeta, VSP - 530016

Dear Sai Kiran,

We are pleased to offer you the full-time position of **Asst. Acct. Executive** at "Blueplanit Services Pvt. Ltd." with a start date of 14/08/2023, contingent upon a background check on the following terms and conditions. You will be reporting directly to the HR Manager at the Visakhapatnam office. We believe your skills and experience are excellent and match our company.

1. Date of Commencement:

Your employment with the organization will commence on **14th August 2023** and will continue until terminated. You will be on probation for initial 03 months from the date of joining and your performance during probation will be reviewed, depending on the outcome of the review, you will be confirmed/terminated, in accordance with the clauses mentioned in **paragraph 8**.

Your employment with the company is subject to:

1. The accuracy of the testimonials and the information provided to you.
2. You are free from any contractual restrictions preventing you from accepting this offer or starting the work from the above-mentioned date.
3. During the employment in our company, we expect you not to carry out any business of your own or engage yourself in any other business/service. You shall not at any time during the service period or thereafter disclose to anyone any information, know-how, knowledge, secrets, methods, plans, etc. of the company. Breach of this condition shall liable to immediate termination of the services and the company may take any other action suitable for breach of the contract.



Regd. Office:
43-5-60/A, Railway New Colony,
Visakhapatnam, Andhra Pradesh-530016

✉ info@blueplanitervices.com

🌐 www.blueplanitervices.com

BluePlanIT Services Private Limited

Ref: 971320/2242498/FTC

Date: 21st August, 2023

Kavilipati Vsss Madhurithaa
Sector 6, Murali Nagar, Birla Junction, 39-6-75/1
Birla Junction, Visakhapatnam, India - 530007
Phone No: 9963013368

Subject – Fixed Term Contract

Dear **Kavilipati Vsss Madhurithaa**,

It is our pleasure to welcome you to Tech Mahindra Limited.

1. With reference to our discussions, we are pleased to offer you appointment a Fixed Term Contract with our Organization at **Visakhapatnam** for a period of **03 Months** with effect from **21st August, 2023** to **20th November, 2023** on the terms and conditions as specified in this Letter.
2. Your "Annual Total Cash Compensation" will be **Rs. 165471 (Rupees One Lakh Sixty Five Thousand Four Seventy One Only)**. Please refer **Annexure-A** for details on the compensation and statutory deductions.
3. Your remuneration package is strictly confidential between you and here after, referred as The Company and should not be discussed with anyone nor divulged to anyone in any manner whatsoever.
4. Your employment with us will be governed by terms and conditions as specified in **Annexure-B**.
5. The term of your employment shall commence with effect from your date of joining which shall be on **21st August, 2023**, and is effective till **20th November, 2023**. The Offer stands withdrawn thereafter, unless the date is extended and communicated to you in writing.
6. On the date of joining, you are requested to report to **Sirisha Sadhu** at 10:00 AM to complete the joining formalities at **Tech Mahindra Limited (Main Gate), Resapuvanipalem, Near Bullaiah College, Visakhapatnam – 530013**. At the time of joining, you are expected to carry originals of the documents as per **Annexure – D** and submit the copies of the same to the HR Team.
7. Please note that this Offer is subject to your being given a clear background check either at the time of reporting/joining or thereafter depending upon our receipt of the background check report from the agency.
8. Kindly acknowledge acceptance of this Offer of Appointment by signing and returning the 'acceptance copy' to **Sirisha Sadhu** latest by **21st August, 2023**.

Ref: 968591/2239405/FTC

Date: 09th August, 2023

Naramsetti Baby Rani
Main Road, Muniguda Rayagada, Odisha - 765020
Phone No: 6372859556

Subject – Fixed Term Contract

Dear **Naramsetti Baby Rani**,

It is our pleasure to welcome you to Tech Mahindra Limited.

1. With reference to our discussions, we are pleased to offer you appointment a Fixed Term Contract with our Organization at **Visakhapatnam** for a period of **03 Months** with effect from **09th August, 2023** to **08th November, 2023** on the terms and conditions as specified in this Letter.
2. Your "Annual Total Cash Compensation" will be **Rs. 175218 (Rupees One Lakh Seventy Five Thousand Two Eighteen Only)**. Please refer **Annexure-A** for details on the compensation and statutory deductions.
3. Your remuneration package is strictly confidential between you and here after, referred as The Company and should not be discussed with anyone nor divulged to anyone in any manner whatsoever.
4. Your employment with us will be governed by terms and conditions as specified in **Annexure-B**.
5. The term of your employment shall commence with effect from your date of joining which shall be on **09th August, 2023**, and is effective till **08th November, 2023**. The Offer stands withdrawn thereafter, unless the date is extended and communicated to you in writing.
6. On the date of joining, you are requested to report to **Sirisha Sadhu** at 10:00 AM to complete the joining formalities at **Tech Mahindra Limited (Main Gate), Resapuvanipalem, Near Bullaiah College, Visakhapatnam – 530013**. At the time of joining, you are expected to carry originals of the documents as per **Annexure – D** and submit the copies of the same to the HR Team.
7. Please note that this Offer is subject to your being given a clear background check either at the time of reporting/joining or thereafter depending upon our receipt of the background check report from the agency.
8. Kindly acknowledge acceptance of this Offer of Appointment by signing and returning the 'acceptance copy' to **Sirisha Sadhu** latest by **09th August, 2023**.

Annexure A

Associate Name: Gayathri MADDILA

Designation: Process Executive - BPO

Location : Visakhapatnam Branch

EARNINGS	MONTHLY	YEARLY
Basic	3,625.00	43,500.00
HRA	1,450.00	17,400.00
Special Allowance	4,373.33	52,480.00
Education Allowance	200.00	2,400.00
Travel Allowance	2,000.00	24,000.00
SUB TOTAL (A)	11,648.33	1,39,780.00
PF - Employer	435.00	5,220.00
TOTAL	12,083.33	1,45,000.00
DEDUCTIONS	MONTHLY	YEARLY
PF Employee	435.00	5,220.00
TOTAL DEDUCTIONS (B)	435.00	5,220.00
TOTAL (A-B)	11,213.33	1,34,560.00

***Values mentioned above are in INR.**

***Income taxes applicable for all amounts**

CONGRATULATIONS!!!

You made an important decision to join us, a choice that will create opportunities for you to do, learn and achieve more. As MOURI Tech Associate, you will be part of a global team that is committed to excellence.

Wish you great success in your journey with MOURI Tech family.

Sincerely,



Swarna ANNAPUREDDY

Sr Director - HR

MOURI Tech Pvt Ltd

Associate Name: Gayathri Signature:.....

Date:

Date:29-08-2023

Welcome Note**Dear Ms. Saripalli Pavani**

Congratulations and welcome to Randstad family! We are delighted to have you as part of our organization. Your role and association with us is critical in fulfilling the mission of our organization. We hope, our association will be professionally meaningful and mutually beneficial. You join a group of our 60,000 + Employee Workers (EW) deputed to our various clients, in order to partner in their business success.

Thank you for the information and documentation provided to ease your on-boarding process. You can continue to use our online portal to access and download your monthly pay slips, edit personal details, download forms required for registering your employment for various statutory benefits. The next few pages will give you more information on your employment with us.

For any queries, please feel free to contact the Randstad Help Desk. The facility is currently available Monday through Friday, 9:30 am to 6:30 pm. You may contact the Help Desk through one of the three methods below:

1. Log in to [Click Here](#)
2. Call us Toll free 1800 420 9944
3. Email us to flexicare@randstad.in

Our Core Values: As a new entrant, we would like you to know that randstad is known for continuing to adhere to and live by the core values established in our early days. Its good to know that every Randstad employee continues to keep to and live by these values today. They are

To Know - We are experts. We know our clients, their companies, our candidates and our business. In our business its often the details that count the most

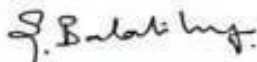
To Serve - We succeed through a spirit of excellent service, exceeding the core requirements of our industry.

To Trust - We are respectful. We value our relationships and treat people well.

Striving For Perfection - We seek to improve and innovate constantly. Its our job to help our clients and candidates to find satisfaction in all their pursuits. This is what gives us the edge.

Simultaneous Promotion Of All Interests - We take our social responsibility seriously. Our business must always benefit society as a whole.

I wish you all the very best as you embark on an exciting journey with Randstad while enhancing your professional stature, along the way.

For Randstad India Pvt Ltd.

Authorized Signatory
Balakrishnan S
Head - HRSSC

Registered Office :

Randstad India Private Ltd
Randstad House,
Old No. 5 & 5A, New No. 9, Pycrofts Garden Road,
Nungambakkam, Chennai 600 006.
P +91 (0) 44 66227000 F +91 (0) 44 66227474

Date:29-08-2023

Welcome Note**Dear Ms. Shaik Asha**

Congratulations and welcome to Randstad family! We are delighted to have you as part of our organization. Your role and association with us is critical in fulfilling the mission of our organization. We hope, our association will be professionally meaningful and mutually beneficial. You join a group of our 60,000 + Employee Workers (EW) deputed to our various clients, in order to partner in their business success.

Thank you for the information and documentation provided to ease your on-boarding process. You can continue to use our online portal to access and download your monthly pay slips, edit personal details, download forms required for registering your employment for various statutory benefits. The next few pages will give you more information on your employment with us.

For any queries, please feel free to contact the Randstad Help Desk. The facility is currently available Monday through Friday, 9:30 am to 6:30 pm. You may contact the Help Desk through one of the three methods below:

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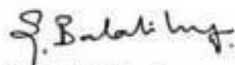
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For Randstad India Pvt Ltd.

Authorized Signatory
Balakrishnan S
Head - HRSSC

Registered Office :

Randstad India Private Ltd
Randstad House,
Old No. 5 & 5A, New No. 9, Pycrofts Garden Road,
Nungambakkam, Chennai 600 006.
P +91 (0) 44 66227000 F +91 (0) 44 66227474



Extending Your Enterprise

04-Sep-2023

Duriya Arun Kumar

No.2-20,Madala,Arakuvalley,

Visakhapatnam,Andhra Pradesh-531149

WNS BCS Private Limited (MOR)

Sub. Appointment as an Apprentice

Dear Duriya,

With reference to your application and the subsequent interview you had with us, we have pleasure in offering you the position of **Apprentice - EPP (JC6854)** in **WNS Global Services Pvt. Ltd.** based at **Vizag - Tech Hub (VIZAG2)** location on the following terms and conditions.

1. Your Stipend will be **INR 14,000 Only (Indian Rupees Fourteen Thousand Only)** per month; subject to Professional Tax deduction as applicable.
2. As discussed and agreed you will join not later than **04-Sep-2023**.
3. Your place of work will be **Vizag - Tech Hub (VIZAG2)**.
4. The terms of this apprenticeship shall be kept strictly confidential. You shall execute all other documents as may be required to give effect to this apprenticeship.
5. You shall be required to provide the Company all documents (along with true copies of the same duly attested by a Gazetted officer certifying the same as true copy) and information as informed upon joining.
6. The Company's business involves operating 7 days a week, twenty-four hours a day. You will be expected to attend office as assigned to you by your supervisors and as per applicable. Weekly offs will be governed as per company policy.
7. You will be on apprenticeship for **12** months from the date of joining; during the apprenticeship, the Company may immediately terminate this apprenticeship, if you are found to be in material breach of any of the terms of your apprenticeship and the Company Policy.
8. Your apprenticeship will come to an end on the completion of last day of **12** months i.e. **03-Sep-2024**.
9. You will be entitled for leaves as per company policy, subject to prior approval from the concerned supervisor.
10. Your Absence for a continuous **period of three days** without prior approval of your supervisors, (including overstay of leave / apprenticeship), would be treated as abandonment of apprenticeship and can lead to termination without notice. In such an eventuality the Company reserves the right to recover from you, all expenses incurred with regard to apprenticeship and development, special education, up skilling or on the job apprenticeship imparted by the Company and damages suffered by Company due to loss of billing, etc.
11. Notice to separation/termination of apprenticeship in electronic form on your part such as SMS or personal email shall not be accepted as adequate notice of

AUSTRALIA
COSTA RICA
INDIA
THE PHILIPPINES
ROMANIA
SRI LANKA
UAE
UK
USA

For WNS Global Services Pvt. Ltd.

Adil Nargolwala

**Adil S Nargolwala
Corporate SVP - HR
Head Talent Acquisition**

*WNS Global Services Pvt. Ltd, Plant No. 10, Godrej & Boyce Complex, Pirojshanagar, LBS Marg,
Vikhroli (West), Mumbai 400 079 | Tel: +91 22 4095 2100 | Fax: +91 22 2518 8307 | CIN:
U72200MH1996PTC100196*

DocuSigned by:

Duriya Arun Kumar

4206F05D6A974DD...

Accepted and Agreed

**Duriya Arun Kumar
Candidate's Name & Signature**

Date:29-08-2023

Welcome Note

Dear Ms. Ramoju Suryalakshmi

Congratulations and welcome to Randstad family! We are delighted to have you as part of our organization. Your role and association with us is critical in fulfilling the mission of our organization. We hope, our association will be professionally meaningful and mutually beneficial. You join a group of our 60,000 + Employee Workers (EW) deputed to our various clients, in order to partner in their business success.

Thank you for the information and documentation provided to ease your on-boarding process. You can continue to use our online portal to access and download your monthly pay slips, edit personal details, download forms required for registering your employment for various statutory benefits. The next few pages will give you more information on your employment with us.

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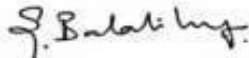
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For Randstad India Pvt Ltd.



Authorized Signatory
Balakrishnan S
Head - HRSSC

General Terms & Conditions

1. You will have to provide signed copies of all documents and forms in the joining kit including the signed appointment letter to Randstad India Private Ltd. (RIPL) within a period of 30 days from your date of joining. The documents can be either couriered or handed over in person at the designated RIPL offices. You will not be eligible for payroll in the subsequent months if these documents are not received within the 30 day period from your date of joining.
2. RIPL is working towards having a safe transaction mode for all payments and follows the practice of remitting salary, reimbursement, F&F and other payments directly to your designated bank account. You are required hereby to confirm your acceptance of the same and provide your Bank Account details with proof (cancelled cheque or copy of bank pass book or bank statement) within 15 days of the date of joining to RIPL personnel at the designated RIPL offices or send an e-mail with scanned copy of the proofs mentioned to flexicare@randstad.in mentioning "bank account details" in the subject line of the mail.
3. You will have to provide your PAN card details within 15 days of your date of joining
 - a. In case, you dont have a PAN card, you will have to apply and provide the acknowledgement copy within 15 days from the date of joining.
 - b. In case you do not provide PAN card details and your income falls under the taxable limits, you will be paid your monthly salary after deduction of taxes as per the existing tax laws.
4. Your pay slips will be available online for viewing, downloading and printing. This is a digitally generated document and does not require a physical signature for verification. The pay slip will be available at the end of first week of the month and will be deemed to have been received and accepted by you. For any clarifications or queries, regarding the same you can send an email to flexicare@randstad.in referencing your RIPL employee ID.
5. In case of any reimbursable components in your salary structure, you will be required to submit necessary proofs of payments and bills for the same, failing which the payments will be made after deduction of appropriate taxes.
6. If you are eligible for ESIC benefits and have an existing ESIC number, please inform in advance through the ESIC nomination form in your joining kit to retain the existing ESIC number. For PF transfer from an existing PF account, you will need to fill and submit the PF transfer form in your joining kit.
7. RIPL does not accept or retain any original certificates/ documents pertaining to your educational and other qualifications. You may be required to produce the same for verification purposes only, if requested by authorized RIPL personnel.
8. You will have to complete all the exit formalities and hand over any assets including but not limited to ID cards, laptops, mobiles, etc. in your custody before your Last Working Day (LWD) in the organization. Your Full & Final Settlement (F&F) will be completed only if the exit formalities are done on time, which shall not exceed 45 days.
9. Your F&F settlement amount will be transferred to the bank account used for your salary transactions. In case, there are dues to be recovered from you in the F&F settlement, you will be issued your relieving letter and experience letters only on clearance of these dues.

Registered Office :

Randstad India Private Ltd
Randstad House,
Old No. 5 & 5A, New No. 9, Pycrofts Garden Road,
Nungambakkam, Chennai 600 006,
P. +91 (0) 44 66227000 F. +91 (0) 44 66227474

Schedule A

Assignment Details of Ramoju Suryalakshmi

Name	Ramoju Suryalakshmi
Client Name	SBI Cards & Payment Services Limited
Place of Deputed	TIRUPATI
Designation	Executive
Start date of Assignment	04-09-2023
End date of Assignment	03-09-2024

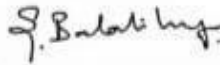
Annexure 1: Salary Break - Up Details

Component	Monthly	Yearly
Basic	13,000.00	156,000.00
House Rent Allowance	588.00	7,056.00
Statutory Bonus	1,083.00	12,996.00
Gross Salary	14,671.00	176,052.00
Employer's Contribution to ESI	477.00	5,724.00
Employer's Contribution to EPF	1,560.00	18,720.00
Insurance	90.00	1,080.00
CTC (Cost to the company)	16,798.00	201,576.00
Employee's Contribution to EPF	1,560.00	18,720.00
Employee's Contribution to ESI	111.00	1,332.00
Total Deduction	1,671.00	20,052.00
Net-Take Home	13,000.00	156,000.00

* Income tax, Professional Tax and LWF as applicable will be deducted. All taxes will be deducted as applicable by law.
 * Your salary is strictly confidential.

For Randstad India Pvt Ltd.

Accepted By



2432409

Authorized Signatory
Balakrishnan S
 Head - HRSSC

Ramoju Suryalakshmi

----- Forwarded message -----
From: **Varun Bajaj HR Vizag**
<ba01.hr2@varungroup.com>
Date: Thu, 24 Aug 2023 at 2:49 PM
Subject: Offer Letter
To: <vasanthaommi@gmail.com>

Dear Mr. Sarath,

Consequent to the discussions you had with us, we are pleased to offer you the position of **"SALES EXECUTIVE"** in VMPL-BAJAJ DIVISION, based in Visakhapatnam.

As discussed, you are requested to give your consent to the offer and let us know the probable date of joining at the earliest.

A detailed letter of appointment will be issued to you after joining duty.

At the time of joining you are required to submit the following documents:

1. 3 Passport size color photographs
2. Copies of Educational certificates
3. Copy of Adhaar card Self, Family members & Self PAN.

For any clarification, pls feel free to contact the undersigned.

Thanks & Regards,
Guna Kinthada
Executive HR
VARUN MOTORS
VISA KHAPATNAM - 530003
Ph : 779912877, 0891-2573058



9/16/23, 2:50 PM

APSSDC Mail - Fwd: Letter of Intent: Pro-Vigil & VGS - Monitoring Trainee



Suguna Lodagala <suguna.l@apssdc.in>

Fwd: Letter of Intent: Pro-Vigil & VGS - Monitoring Trainee

3 messages

Goyi Butchidora <buji9494463387@gmail.com>
To: suguna.l@apssdc.in

Thu, Aug 17, 2023 at 8:52 PM

----- Forwarded message -----

From: **Amaravathi Kudipudi** <amaravathi.kudipudi@pro-vigil.com>
Date: Sun, 13 Aug, 2023, 5:50 pm
Subject: Letter of Intent: Pro-Vigil & VGS - Monitoring Trainee
To: <buji9494463387@gmail.com>
Cc: Payroll India <payroll-india@pro-vigil.com>, Prasanna Kumar Kagitha <prasannakumar.kagitha@pro-vigil.com>

Dear Butchidora,

Hope this email reaches you in good spirits!

Congratulations!! With reference to your job application and subsequent discussions we had with you, we are pleased to offer you the "Monitoring Trainee" position. You will be under probation period for three months, based on your performance your employment will be permanent with VGS.

Please review the attached list of documents for HR Documentation, you have to submit the below-attached documents and carry originals for verification and share Offer Acceptance from your end on a priority basis.

Feel free to contact me for any queries.

Reporting from: **Monday, August 14, 2023**

Reporting Time: 10:00 AM

Concern Person: Amaravathi Kudipudi.

Office Address:

Virtual Guard Services(VGS),
Phase-2, Third & Fourth Floor, A B & C Wing,
Survey No 44 (P), Old Resapuvanipalem,
Visakhapatnam, Andhra Pradesh-530003. INDIA

<https://mail.google.com/mail/u/0/?ik=bdb21c0518&view=pt&search=all&permthid=thread-f:1774490214628975251&siml=msg-f:1774490214628...> 1/2

9/16/23, 2:50 PM

APSSDC Mail - Fwd: Letter of Intent: Pro-Vigil & VGS - Monitoring Trainee

We wish you a long-term association and wonderful career progression with Pro-Vigil & VGS. We look forward to seeing you as a member of the VGS Family!

--

Thanks,

Amaravathi Kudipudi

Talent Acquisition Associate

Talent Acquisition Group (TAG)
Pro-Vigil Surveillance
E-mail: amaravathi.kudipudi@pro-vigil.com
Mobile: (91) 8977616189
Website: pro-vigil.com

Proud To Protect Businesses



Find us on: YouTube | Facebook | Twitter

Arm or disarm your site from your iPhone or Android device.

List_Onboarding_Docs..pdf
278K

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